



AREA TRANSPORTATION AUTHORITY OF NORTH CENTRAL PENNSYLVANIA

Cameron, Clearfield, Elk, Jefferson, McKean, Potter



*Welcome to the
Fall Meeting*



Board of Directors November 18, 2015

**ATA Headquarters
Johnsonburg, Pennsylvania**



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OF NORTH CENTRAL PENNSYLVANIA

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Our thanks to everyone who participated in the Annual Workshop on October 9, 2015.

In its 25th anniversary year we recognized the continued importance of the **Americans with Disabilities Act**. We offered an overview of ATA's long standing commitment to mobility services for disabled passengers and the ADA.

We also honored LIFT in a special presentation to the Executive Director, Bob Mecca. See the full LIFT APPRECIATION AWARD in the Appendix to this report.

ATA and Mobility for the Disabled Citizens of North Central Pennsylvania

A Cornerstone of the Regional System


<http://www.ada.gov/index.html>



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ATA REGULAR BOARD MEETING AGENDA

November 18, 2015

- I. Opening Prayer**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of August 19, 2015 Regular Board of Directors Meeting Minutes**
- V. Treasurer's Report**
- VI. Committee Reports**
 - 1. Executive Committee**
 - 2. Personnel Committee**
 - 3. Budget Committee**
 - 4. Policy Committee**
 - 5. Joint Executive Committee**
 - 6. Facilities and Equipment Committee – November 12, 2015**
- VII. Old Business**
- VIII. New Business**
- IX. Chief Executive Officer's Report**
- X. Adjournment**



ATA REGULAR BOARD OF DIRECTORS MEETING MINUTES November 18, 2015

A Regular Board of Directors meeting was conducted on November 18, 2015 at the Authority's Regional Transit Facility, 44 Transportation Center, Johnsonburg, Pennsylvania.

Attendees at the meeting were:

Ken Wingo, Chairman
Anthony Viglione, Vice Chairman
Dave Wolfe, Secretary
Rhett Kennedy, Treasurer
John Todd
Harry Whiteman
Kristen Vida
Bill Setree
Mike Galluzzi

Commissioner H. James (Jim) Thomas, Cameron County Commissioner
Thomas Wagner, Meyer & Wagner Law Office
Michael Imbrogno, ATA Chief Executive Officer
Coletta Corioso, ATA Chief Financial Officer
Dessa Chittester, ATA Chief Operating Officer
Debbie Addeo, ATA Administrative Secretary

Chairman Kenneth Wingo called the meeting to order at 10:37 a.m. He then asked Dave Wolfe to open the meeting with a prayer, which was then followed by the Pledge of Allegiance.

Debbie Addeo read roll call. Richard Stover (Jefferson County) and Joan Robinson McMillen (Clearfield County) were not present at the meeting. Notification of their absence was given prior to the meeting, as was that of invited guest Deborah Pontzer (Congressman Glen Thompson's Office).

Ken Wingo acknowledged Commissioner Jim Thomas' presence at the meeting. The next item on the agenda was the acceptance of the August 19, 2015 Regular Board of Directors meeting minutes. A copy of the meeting minutes which had been previously mailed to all Board members were included in the Board packet. Chairman Wingo asked the Board members if there were any additions or corrections to the meeting minutes as presented.

With no further additions or corrections offered by the members, a motion to accept the August 19, 2015 Regular Board meeting minutes was made by John Todd. Harry Whiteman seconded the motion, with all Board members in favor.

A brief discussion was held on the Gillig Rehabilitation Project. Dessa reported that there are issues with the panels rotting on the buses, extensive rust and corrosion. This is mainly due to the de-icing brine that PennDot is using on the roads and the metal used by the manufacture. Dessa stated that case studies were performed and a report was circulated to the Board members for their review.

The next item on the agenda was the Treasurer's report. The Treasurer's report that had been previously mailed was included in the Board packet. As of November 5, 2015, ATA had the following balances:

General Fund	\$3,596,829
Act 26 Account	\$42,800
Act 3 Account	\$370,995
MATP Account	\$751,527
Unrestricted Cash Account	<u>\$682,321</u>
Total	\$5,444,472

Accounts Payable: \$3,231

Accounts Receivables (Total):	\$234,419
Current:	\$ 75,248
0-30 days:	\$150,921
31 – 60 days:	\$ 2,618
61 – 90 days:	\$ 1,768
> 90 days:	\$ 3,864

The Statement of Net Position Internal Comparative as of September 30, 2015 was then reviewed.

With no further discussion, Ken Wingo made a motion to approve the Treasurer's Report as presented. Tony Viglione seconded the motion, with all Board members in favor.

The Committee Reports which had been previously mailed to all Board members were the next item on the agenda.

Facilities and Equipment Meeting Report

A Facilities and Equipment Committee meeting was conducted on November 12, 2015 (copy of the meeting minutes were included in the board packet). Harry

Whiteman, Chairman of the committee along with Coletta Corioso gave a brief update on the meeting.

Coletta reported that ATA is requesting procurement for rehabbing 32 (thirty-two) Gillig buses over a scope of two years, with up to nine buses being rehabbed in this fiscal year. This project is estimated to cost \$4m.

Coletta reported that currently three bus wash systems are being proposed for a cost of about \$150K for our three maintenance facilities.

Coletta stated that we are requesting a replacement for a body-on-chassis MATP vehicle. The vehicle we currently have is in very poor condition.

Harry Whiteman made a motion to accept the recommendation that the Board approves the briefing and projects as presented for FY 2016 update and MATP replacement as presented at the Facilities and Equipment meeting. Rhett Kennedy seconded the motion, with all Board members in favor.

There was no old business discussed.

Ken Wingo stated that the staff did a great job with their informative presentations at the Board/Staff Workshop.

There was nothing under new business.

The last item on the agenda was Chief Executive Officer's Report. Copies of the CEO's report, along with staff director reports, were given to the Board members for their information and review as part of the Board packet. Michael Imbrogno then gave a brief update and highlighted various projects/items that he and the staff have recently completed and/or are still working on.

A review of the Statistical Report, and Statement of Operations Revenue and Expenses for the period of July 1, 2015 through June 30, 2016 was then given.

An update on the status of the Authority's Open Capital Projects was given.

Michael then gave an updated progress report for the ATA Performance Measurables.

Chairman Wingo asked if there were any comments from the Board members or staff. Rhett Kennedy reported that he had a presentation with the Goodwill Store that had recently opened up in Bradford, and found out they had not communicated with ATA. Rhett told them that their clients utilize ATA to get them to their location and gave them Bill Keesler's name at our Bradford facility. At 12:53 p.m. John Todd made the motion to adjourn the meeting. Kristen Vida seconded the motion, with all Board members in favor.