



AREA TRANSPORTATION AUTHORITY OF NORTH CENTRAL PENNSYLVANIA

Cameron, Clearfield, Elk, Jefferson, McKean, Potter



*Welcome to the
Winter Meeting*



Board of Directors February 17, 2016

**ATA Headquarters
Johnsonburg, Pennsylvania**

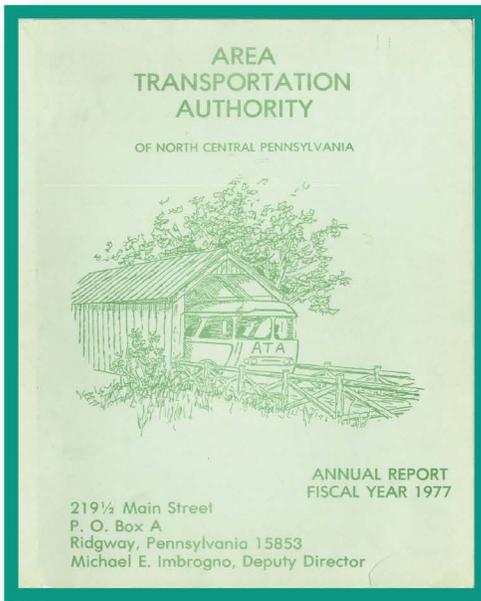
ATA⁴⁰⁺

ANNIVERSARY 1976-2016



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OF NORTH CENTRAL PENNSYLVANIA**

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Chronology of Events - Page v FROM THE ANNUAL REPORT FY-1977 Area Transportation Authority of North Central Pennsylvania

- November 1971..... Consultants recommend regional transportation system.
- November 1973 ... NCT - North Central Transportation begins operation with work routes.
- March 1974..... RRTAC - The Regional Rural Transportation Advisory Committee formed.
- January 1975 Application for first Section 147 grant (notified of award , April 1976).
- October 1975..... County Commissioners from the six counties agree to form a regional transportation authority.
- Late 1975..... NCT begins first route to social service clients.
- March 1976..... Application for second Section 147 grant (notified of award, May 1977).
- May 1976 ATA receives its CHARTER as regional transportation authority.
- July 1976 RRTAC - Regional Rural Transportation Advisory Committee issues its first recommendations and a transportation plan.
- October 1976 County Commissioners meet twice regarding ATA cash flow crises of 1976.
- December 1976 ATA receives first payment under Section 147 funds.
- January 1977..... ATA notified of award of State Act 10 funds.
- February 1977 ATA begins first inter-town routes for the general public. The first ATA-owned vehicles enter service.
- March 1977 NACoRF staff visits for five days to study program.

April 1977 - February 2016 The rest is historic.



Board of Directors February 17, 2016

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ATA REGULAR BOARD MEETING AGENDA

February 17, 2016

- I. Opening Prayer**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of November 18, 2015 Regular Board of Directors Meeting Minutes**
- V. Treasurer's Report**
- VI. Committee Reports**
 - 1. Executive Committee**
 - 2. Personnel Committee**
 - 3. Budget Committee**
 - 4. Policy Committee**
 - 5. Joint Executive Committee**
 - 6. Facilities and Equipment Committee**
- VII. Old Business**
- VIII. New Business**
- IX. Chief Executive Officer's Report**
- X. Adjournment**



ATA REGULAR BOARD OF DIRECTORS MEETING MINUTES February 17, 2016

A Regular Board of Directors meeting was conducted on February 17, 2016 at the Authority's Regional Transit Facility, 44 Transportation Center, Johnsonburg, Pennsylvania.

Attendees at the meeting were:

Ken Wingo, Chairman
Rhett Kennedy, Treasurer
Harry Whiteman
Richard Stover
William Setree

Thomas Wagner, Meyer, Wagner, Brown and Kraus Law Offices
Deborah Pontzer, Congressman Glen Thompson's Office
Michael Imbrogno, ATA Chief Executive Officer
Coletta Corioso, ATA Chief Financial Officer
Dessa Chittester, ATA Chief Operating Officer
Debbie Addeo, ATA Administrative Secretary

Chairman Kenneth Wingo called the meeting to order at 10:37 a.m. He then asked Harry Whiteman to open the meeting with a prayer, which was then followed by the Pledge of Allegiance.

Debbie Addeo read roll call. Dave Wolfe (Elk County) John Todd (McKean County) Michael Galluzzi (Cameron County) and Anthony Viglione (Clearfield County) were not present at the meeting. Notification of their absence was given prior to the meeting, as was that of invited guests Commissioner Jim Thomas, Cameron County Commissioner and Jake Meyer ATA Solicitor.

The next item on the agenda was the acceptance of the November 18, 2015 Regular Board of Directors meeting minutes. A copy of the meeting minutes which had been previously mailed to all Board members was included in the Board packet. Chairman Wingo asked the Board members if there were any additions or corrections to the meeting minutes as presented.

With no further additions or corrections offered by the members, a motion to accept the November 18, 2015 Regular Board meeting minutes was made by Rhett Kennedy. Harry Whiteman seconded the motion, with all Board members in favor.

The next item on the agenda was the Treasurer's report. The Treasurer's report that had been previously mailed was included in the Board packet. As of February 10, 2016, ATA had the following balances:

General Fund	\$ 4,002,042
Act 26 Account	\$ 42,805
Act 3 Account	\$ 371,275
MATP Account	\$ 290,568
Unrestricted Cash Account	\$ <u>559,191</u>
Cash	\$ 5,265,881

Accounts Payable: \$ 141

Accounts Receivables (Total):	\$ 318,046
Current:	\$ 153,172
0-30 days:	\$ 67,909
31 – 60 days	\$ 90,185
61 – 90 days:	\$ 2,558
> 90 days:	\$ 4,222

The Statement of Net Position as of December 31, 2015 was then reviewed. Rhett reported that the audited statement for FY 2015 has not been released by Howell and Company due to staffing changes by both Howell and Company and ATA.

With no further discussion, Rhett Kennedy made a motion to approve the Treasurer's Report as presented. Harry Whiteman seconded the motion, with all Board members in favor.

The next item on the agenda was the Committee reports. Since the last regularly scheduled Board of Directors meeting, no Committee meetings were conducted.

No report was given under Old Business.

New Business was the next item on the agenda.

At this time Chairman Wingo asked Deborah Pontzer if there was anything she would like to report on from Congressman Glen Thompson's office. Deborah stated that a long term transportation bill, the re-authorization of the elementary and secondary education bill and a spending bill has been passed.

Michael reported that Dave Wolfe encountered a significant setback in his life, and is recovering very nicely at home. Chairman Wingo stated that Dave is an

excellent member on the Board and we will give him all the time he needs for his return.

Michael received an email from Kristen Vida that she has resigned from the Board. Michael confirmed that with the Clearfield County Commissioners.

Michael stated that in the very near future we will have to work on forming a nominating committee.

The last item on the agenda was Chief Executive Officer's Report. Copies of the CEO's report, along with staff director reports, were given to the Board members for their information and review as part of the Board packet. Michael Imbrogno then gave a brief update and highlighted various projects/items that he and the staff have recently completed and/or are still working on. Some of the highlights of this report are:

- Michael will be attending a meeting in State College on Friday, February 19, 2016 with other rural directors.
- Cyber Security Training and an active shooter presentation is available for the members of the Board if interested.
- In response to a letter sent to PennDOT requesting a Letter of No Prejudice, Danielle Spila responded by sending a letter that we could proceed with our projects, but that the letter does not constitute an award. No warranty or assurance that State grant funds will be made available for the projects.
- Dessa Chittester and Rick Viglione, as representatives of ATA, were asked to serve on a route design committee for DuFast in helping them to re-design their fixed route system.
- ATA will begin the process of developing a Strategic Plan for the next five years in the upcoming year.
- Reviews of the Statistical Report, and Statement of Operations Revenue and Expenses, and Open Capital Projects for the current fiscal year were given. An updated progress report on ATA Performance Measures was also reviewed.

Chairman Wingo asked if we will be scheduling committee meetings between now and the annual meeting in May. Michael stated we will be scheduling a budget meeting soon along with other committee meetings if needed.

Chairman Wingo asked if there were any comments from the Board members or staff.

Michael Imbrogno, along with the Board members commended the staff on a great job they are performing.

Rhett Kennedy reported that the Seneca building project in Bradford went out for bid for construction. The building next door may also be torn down along with the terminal building. Rhett will keep Michael up to date with any news.

At 12:55 p.m. Rhett Kennedy made the motion to adjourn the meeting. William Setree seconded the motion, with all Board members in favor.