



## **BUDGET COMMITTEE MEETING MINUTES**

### **April 27, 2016**

A Budget Committee meeting was conducted at 10:44 a.m. on April 27, 2016 at the Authority's Regional Headquarters at 44 Transportation Center, Johnsonburg, PA.

Attendees at the meeting were:

Anthony Viglione, Chairman, Budget Committee Member  
Ken Wingo, Budget Committee Member

Michael Imbrogno, ATA Chief Executive Officer  
Coletta Corioso, ATA Chief Financial Officer  
Dessa Chittester, Chief Operating Officer  
Debbie Addeo, Administrative Secretary

Dave Wolfe was not able to attend the meeting as he had a medical appointment.

ATA Budget Committee Chairman, Anthony Viglione called the meeting to order and Coletta Corioso gave a presentation of the items on the agenda to the Committee.

The draft minutes from the last meeting were presented to the committee for their approval. After reading the minutes Anthony Viglione made the motion to approve the minutes as written, and Ken Wingo seconded the motion.

#### **Review of FY 2017 Final Draft Budget**

Coletta made some changes to the FY2017 Assumptions from the last meeting. (attached for your review)

- Included \$100,000 into the budget to begin addressing a succession plan for trainees
- Added \$55,000 for service expansion

- After reviewing the numbers, corrections were made to the underlying spreadsheets used to build the budget
- Increased the fuel budget

**Program (Allocated) Budgets with Revenues & Applied Subsidies**

A review of the line items for the program budgets and projected revenues used to allocate the cost and determine what financing options are available to us was then discussed. (attached for your review)

**Performance Goals**

Coletta gave a brief review of the cost/passenger trip, revenue/revenue hour, passenger trips/revenue hour, and cost per revenue hour. (attached for your review)

A lengthy discussion ensued regarding purchasing the building (for parking) next to the Punxsutawney terminal.

Anthony Viglione made a motion to approve the budget as presented to the full Board. Ken Wingo seconded the motion.

With no further business, the meeting was adjourned at 11:52 a.m.