



# **BUDGET COMMITTEE MEETING**

**April 24, 2019**

## **Agenda**

- Operating Budget FY 2019-2020



# **ATA BUDGET COMMITTEE MEETING MINUTES**

## **April 24, 2019**

A Budget Committee meeting was conducted on April 24, 2019 at the Authority's Regional Headquarters at 44 Transportation Center, Johnsonburg, PA.

Attendees at the meeting were:

Harry Whiteman, Chairperson  
David Wolfe, Budget Committee Member  
William Setree, Budget Committee Member  
Rhett Kennedy, ATA Board Chair

The following were in attendance:

Michael Imbrogno, ATA Chief Executive Officer  
Coletta Corioso, ATA Chief Financial Officer  
Jen Catalano, Director of Accounting  
Debbie Addeo, Administrative Secretary

ATA Budget Committee Chairperson, Harry Whiteman called the meeting to order at 10: 03 a.m. He then asked Michael Imbrogno to open the meeting with a prayer, which was followed by the Pledge of Allegiance.

Budget Committee Member, Kenneth Wingo was not present at the meeting. Notification of his absence was given prior to the meeting.

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## Operating Budget FY 2019-2020

Coletta presented a list of Assumptions used to develop the draft budget to the Committee. (**copy attached**).

The assumptions used in the development of the FY 2020 Budget include:

1. 3% increase in pay rates for employees not in a scale.
2. Capacity Needs-
  - Additional accountant position
  - College intern for the summer
  - CS reps will become CS/Program Managers
  - Operations Assistant
  - Increase pay of Analyst 1
3. Proposed minimum wage to increase to \$12.50.
4. Fuel budget increased to address replacement of Sprinter's with BOC's.
5. Additional legal service-Jill Nagy, Attorney for PPTA has provided ATA with free legal advice. Michael would like to bring her on as special counsel for specialized work - not as a solicitor.
6. 10% health care insurance is budgeted.

Coletta presented a handout of the FY2020 Draft Annual Budget Projections to the Committee members. (**copy attached**).

Coletta reported the total budget for FY2020 is \$11,418,549. Coletta briefly described the process utilized to develop the zero-based budget.

Coletta reviewed all of the line items and discussions were held on line items that were under or over budget.

Bill Setree made a motion to approve and present the budget as presented to the full Board at the Annual meeting in May. Dave Wolfe seconded the motion, with all members in favor.

With no further business the meeting was adjourned at 11:13 a.m.