



AGENDA

ATA ANNUAL MEETING

Teleconference

- I. Opening Prayer**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of February 19, 2020 Regular Board of Directors Meeting Minutes - Approval of April 29, 2020 Special Board of Directors Meeting Minutes**
- V. Treasurer's Report**
- VI. Committee Reports**
 - 1. Executive Committee**
 - 2. Personnel Committee**
 - 3. Budget Committee**
 - 4. Policy Committee**
 - 5. Joint Executive Committee**
 - 6. Facilities and Equipment Committee**
- VII. Old Business**
- VIII. New Business**
 - 1. Resolution #5-2020 Resolution to Provide Transportation Services to Monroe Township, Clarion County**
 - 2. Resolution #7-2020-Resolution Authorizing the Retention of Depository Institution**
 - 3. Election of Officers**
- IX. Chief Executive Officer's Report**
- X. Adjournment**



ATA ANNUAL BOARD OF DIRECTORS MEETING MINUTES

May 20, 2020

The Annual Board of Directors meeting was conducted on Wednesday, May 20, 2020, via teleconference at the Authority's Regional Transit Facility, 44 Transportation Center, Johnsonburg, Pennsylvania.

The following Board Members participated via teleconference:

Rhett Kennedy, Chairperson
Kenneth Wingo, Vice-Chairperson
David Wolfe, Secretary
William Setree
Richard Castonguay
Chuck Allen
Julie Fenton
Amy Kessler

The following Commissioners participated via teleconference:

Paul Heimel	Potter County Commissioner
Barry Hayman	Potter County Commissioner
Matt Quesenberry	Elk County Commissioner
Joe Dagher	Elk County Commissioner
Thomas Kreiner	McKean County Commissioner
Ann Losey	Cameron County Commissioner
James Moate	Cameron County Commissioner

The following were in attendance:

Thomas Wagner	ATA Solicitor
Michael Imbrogno	ATA Chief Executive Officer
Dessa Chittester	ATA Chief Operating Officer
Bob Sekelsky	ATA Controller
Debbie Addeo	ATA Administrative Secretary

ATA Chairperson, Rhett Kennedy, called the meeting to order at 10:30 a.m. He then asked Thomas Wagner to open the meeting with a prayer, which was followed by the Pledge of Allegiance.

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Debbie Addeo read roll call. Harry Whiteman did not participate at the meeting. Notification of his absence was given prior to the meeting. Michael Galluzzi did not participate.

The next item on the agenda was the approval of the February 19, 2020 Regular Board of Directors meeting minutes. Chairperson Kennedy asked the Board members if there were any additions or corrections to the meeting minutes as presented.

With no further additions or corrections offered by the members, a motion to approve the February 19, 2020 Regular Board meeting minutes as presented was made by Kenneth Wingo. Chuck Allen seconded the motion. Each Board member was given an opportunity to cast their vote vocally. All Board members were in favor.

(a copy of the meeting minutes was included in the board packet.)

The next item on the agenda was the approval of the April 29, 2020 Special Board of Directors meeting minutes. Chairperson Kennedy asked the Board members if there were any additions or corrections to the meeting minutes as presented.

With no further additions or corrections offered by the members, a motion to approve the April 29, 2020 Special Board meeting minutes as presented was made by Dick Castonguay. Bill Setree seconded the motion. Each Board member was given an opportunity to cast their vote vocally. All Board members were in favor.

(a copy of the meeting minutes was included in the board packet.)

Treasurer's Report

The next item on the agenda was the Treasurer's Report. David Wolfe, Treasurer gave the Treasurer's Report. As of May 8, 2020, ATA had the following balances:

General Fund	\$7,591,274
Act 26 Account	\$ 235,941
Act 3 Account	\$ 23,655
MATP Account	\$ 322,761
Unrestricted Cash Account	\$ 600,766
Cash:	\$8,774,397
Accounts Payable:	\$ 61,156
Accounts Receivable (Total):	\$ 620,317
Current:	\$ 100,860
31 - 60 days:	\$ 315,129
61 - 90 days:	\$ 404
>90 days	\$ 203,924

There were no further additions, comments or corrections offered by the members.

Committee Reports

There were no committee meetings.

Old Business

There was nothing to report under Old Business.

New Business

Rhett Kennedy stated there are two resolutions that need to be presented and adopted by the Board.

(copies of the two resolutions were included in the board packet.)

The proposed resolutions are:

Resolution #5-2020 Resolution to Provide Transportation Services to Monroe Township, Clarion County

WHEREAS, Monroe Township, Clarion County is the recipient of federal, state, and local funds to operate a fixed route service and wishes to engage the Area Transportation Authority of North Central Pennsylvania to operate a fixed route service in and around the community of Clarion, Pennsylvania, through an intergovernmental agreement,

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Area Transportation Authority of North Central Pennsylvania approves an extension of the intergovernmental agreement to continue providing fixed route service to Monroe Township for the period from July 1, 2020 through June 30, 2021.

With no further discussion a motion to adopt **Resolution #5-2020** was made by Kenneth Wingo. Amy Kessler seconded the motion. Each Board member was given an opportunity to cast their vote vocally. All Board members were in favor.

Resolution # 7-2020 Resolution Authorizing the Retention of Depository Institution

BE IT RESOLVED, that Northwest Bank be retained as the depository institution for the Area Transportation Authority of North Central Pennsylvania for Fiscal Year 2020-2021.

With no further discussion a motion to adopt **Resolution #7-2020** was made by David Wolfe. Chuck Allen seconded the motion. Each Board member was given an opportunity to cast their vote vocally. All Board members were in favor.

Election of Officers

The next item under New Business was the election of officers for FY 2020-2021.

William Setree, Chairperson of the Nominating Committee made a motion nominating the following slate of officers for FY 2020-2021:

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Chairperson	Rhett Kennedy
Vice Chairperson	Kenneth Wingo
Treasurer	David Wolfe
Secretary	Harry Whiteman

With no further discussion a motion to accept the slate of officers for FY 2020-2021 was made by Amy Kessler. Julie Fenton seconded the motion.

A motion to close the nominations was made by Richard Castonguay. Chuck Allen seconded the motion. Each Board member was given an opportunity to cast their vote vocally. All Board members were in favor.

Chief Executive Officer's Report

Copies of the CEO's report, along with staff director reports, were given to the Board members for their information and review as part of the Board packet. Michael Imbrogno then gave a brief update and highlighted various projects/items that he and the staff have recently completed and/or are still working on.

(a copy of the Chief Executive Officer's Report was included in the board packet)

- Michael wanted to acknowledge all the support from the county commissioners and our local stakeholders for their understanding during this time and hoping to get out and meet everyone as soon as safety permits.
- Public transit was given a \$25 billion dollar nationally stimulus package. The money that was designated for rural transit went directly to the states, and the states are handling that as their own state desires too. For the state of Pennsylvania the money has not been distributed to the rural systems, which includes ATA. We are working on trying to get some clarity on the state level on what they plan on doing with that money.
- Hoping to have the federal transit bill re-authorized this fall.
- ATA is deemed essential during this pandemic. ATA is currently operating at 35% of what we are used to.
- The operating application was submitted by May 1 and have not yet received a determination.
- Michael commented that the staff, drivers, mechanics, call center reps, and customer service reps have been totally outstanding during this unprecedented time.

At 11:35 a.m. with no further business a motion to adjourn the meeting was made by Kenneth Wingo. David Wolfe seconded the motion. Each Board member was given an opportunity to cast their vote vocally. All Board members were in favor.