



## **ATA BUDGET COMMITTEE MEETING MINUTES**

### **Teleconference • April 17, 2020**

**A Budget Committee meeting was conducted via teleconference on April 17, 2020, at the Authority's Regional Headquarters at 44 Transportation Center, Johnsonburg, PA.**

## **AGENDA**

- Operating Budget FY 2020-2021



## **ATA BUDGET COMMITTEE MEETING MINUTES**

### **Teleconference • April 17, 2020**

**A Budget Committee meeting was conducted via teleconference on April 17, 2020, at the Authority's Regional Headquarters at 44 Transportation Center, Johnsonburg, PA.**

Conferencing in:

David Wolfe, Chairperson, Budget Committee  
Kenneth Wingo, Budget Committee Member  
Harry Whiteman, Budget Committee Member  
William Setree, Budget Committee Member  
Rhett Kennedy, ATA Board Chairperson

The following were in attendance:

Michael Imbrogno	ATA Chief Executive Officer
Dessa Chittester	ATA Director of Operations
Bob Sekelsky	ATA Controller
Jen Catalano	ATA Director of Accounting
Debbie Addeo	ATA Administrative Secretary

Committee Chair, David Wolfe called the meeting to order at 9:02 a.m.

Roll call was taken by Debbie Addeo, everyone was present.

There was one item on the agenda:

#### **Operating Budget FY 2020-2021**

Draft copies of FY 2021 Annual Budget and FY 2021 Annual Budget Assumptions were emailed/mailed to the Budget Committee members prior to the meeting. (***copies attached***)

## ATA BUDGET COMMITTEE MEETING MINUTES

April 17, 2020 – TELECONFERENCE (continued)

Bob noted that there was a 2.6% increase from the previous year. He gave a detailed review of the line items and discussions were held on line items that were under or over budget.

The assumptions used in the development of the FY 2021 Budget include:

1. 3% increase in pay rates for employees that are not in a scale.
2. Driver wages include approximately \$51,000 for additional service hours.
3. 10% increase in health care expense is budgeted.
4. Fuel budget decreased.
5. Increase in electric and natural gas rates.

It was recommended that an Executive Committee meeting take place to discuss succession planning.

With no further discussion a motion was made by Kenneth Wingo that the Budget Committee accept the annual budget for FY 2021 as presented and forward it to the whole Board with recommendation of approval. Harry Whiteman seconded the motion. Each committee member was given an opportunity to cast their vote vocally. All members were in favor.

At 9:22 a.m. with no further business, a motion to adjourn the meeting was made by Kenneth Wingo. Harry Whiteman seconded the motion. Each committee member was given an opportunity to cast their vote vocally. All members were in favor.